



WEST HILL PARK SCHOOL

Titchfield
Hampshire PO14 4BS
TEL: Titchfield (01329) 842356
FAX: (01329) 842911
EMAIL: admin@westhillpark.com
WEBSITE: www.westhillpark.com

Headmaster Alastair Ramsay MSc BEd (Hons)

12 December 2011

Dear Parents

School Transport Service – Spring Term 2012 Booking Form

I am now making arrangements for the Spring Term School Transport Service. If you wish to use this Service, please complete the booking form on the reverse of this letter and return it to me by **Wednesday, 14 December, 2011** together with payment (cheque payable to *West Hill School Trust Ltd*). As explained in the Headmaster's letter dated 25th November, we are now offering the option of booking in advance for all morning runs or all evening runs. The cost of booking the morning runs (only) will be £150 per term, whilst the afternoon or evening runs (only) will cost £120 per term. Any parent who books their son or daughter onto all morning and evening runs will pay £250 per term. Once pupils are booked to use the bus service, they will be entitled to use the relevant service every day of the term. **Payment must be made in advance.** The service will start on the first day of term, Monday, 9th January, 2012.

Wickham/Shedfield/Whiteley Route

Morning Route – Monday to Friday

Wickham Square	0735
Shedfield - Church Rd	0740
Curdrige - Chapel Lane	0745
Curdrige – Reading Rooms	0745
Burridge – Caigers Green	0750
Swanwick - Top of Swanwick Lane	0755
Whiteley – Yew Tree Drive	0800
Whiteley – Mollison Rise	0805
WHP	0810

Afternoon Route – NOT Wednesdays

WHP	1740
Wickham Square	1755
Shedfield – Turkey Island Crossroads	1800
Bishops Waltham Clocktower	1810
Curdrige - Chapel Lane	1815
Burridge – Caigers Green	1820
Swanwick – Top of Swanwick Lane	1825

Hamble/Warsash Route

Morning Route – Monday to Friday

Hamble Lane	0740
Bursledon – Infant School	0750
Barnes Lane – Opposite the Parish Rooms	0755
Brook Lane	0800
Warsash Co-op	0802
Abshot Road	0805
WHP	0810

Afternoon Route – NOT Wednesdays

WHP	1740
Huntspond Rd/Abshot Rd	1745
Brook Lane	1750
Barnes Lane – Outside the Parish Rooms	1755
Bursledon Infants School	1800
Hamble Lane	1805
Hamble Square	1815

Note that the routes and timings have changed slightly.

There will also be a Late Bus service, which will leave School at around 1835 except on Wednesdays. Exact details of routes and timings will be confirmed once activities have been arranged. We will assume that any pupil who has booked to use the Afternoon Bus, but who then participates in an activity which finishes at 1830 will travel on the Late Bus. It is pupils' own responsibility to ensure that they are on the Afternoon Bus by 1740.

The above routes are available and details of the dates and regulations are on the reverse of this letter. The timings shown above are the latest timings that the bus will wait at a stop. In the morning pupils should aim to arrive at the stop before the time shown, whilst in the evening parents should be at the collection point before the time shown. It may be possible to adjust the above routes slightly if there is demand so to do. Please contact me if this is of interest.

Yours sincerely,

Jill Evans
Administration and Publications



Spring Term 2012

1. This term's service will start on **Monday, 9 January, 2012**. (First day of Term).
2. The last morning bus of term will run on **Friday, 23 March, 2012**. (Last day of Term).
3. The last afternoon bus of term will run on **Thursday, 22 March, 2012**.
4. The last late bus of term will run on **Friday, 16 March, 2012**.
5. Half Term is one week commencing on the afternoon of **Friday, 10 February, 2012**.
6. There will be no afternoon/late bus on **Friday, 10 February, 2012** and **Friday, 23 March, 2012**.
7. There will be no afternoon/late bus on the Exeat Weekend of **Friday, 9 March, 2012**.
8. The transport service runs from Monday to Friday with a morning service only on Wednesdays.
9. Please check the school website calendar for any changes to the above.
10. The day to day running of the buses is handled by Zoë Bellfield, Administration Assistant. Please contact her on 01329 842356 or z.bellfield@westhillpark.com to inform her of any changes or to book occasional journeys.
11. If the school cancels the bus, for any reason, you will be given a £3 credit. Credit will not be given for any other reason.
12. The pre-paid, booked cost per child for mornings only for this term is £150.
13. The pre-paid, booked cost per child for afternoons/evenings only for this term is £120.
14. The pre-paid, booked cost per child for morning and afternoon/evening runs combined is £250

I would ask you to bring the following safety rules to your children's attention:

1. The buses will not wait at a stop past the published times and will not stop between recognised stopping points. They will not wait for late arrivals. Please try to be at the bus stop at least 5 minutes before the leaving time. If you miss the bus you may be able to put your child on it at the next recognised stop, but PLEASE do not contact the drivers and ask them to stop en-route.
2. **Passengers must remain seated throughout each journey** for their own safety, and that of others. An accident could occur if the driver is distracted.
3. All vehicles are fitted with seat belts; **passengers are required to wear them for their own safety**.
4. Do not leave any litter on the buses.
5. Do not throw items in or out of the vehicle.
6. **Passengers are expected to behave sensibly and quietly so that the drivers are not distracted**. Incidences of bad behaviour will be reported. If it is felt that a passenger has behaved in such a way that the bus is put in danger or the school's reputation is at risk, then that pupil will not be allowed to use the service for the rest of the term.

Please complete and return to Zoë Bellfield, Administration Assistant by **Wednesday, 14 December, 2011**

Child's Name: Class/Year:

Address: Tel:

..... Mobile:

Postcode: Pick up Point:

	Mornings Only	Afternoon/Late Only	Morning and Evening Combined	
Booking				
Cost	£150 per term	£120 per term	£250 per term	Per child

Please calculate the amount payable by adding together the cost of the days booked **per child**.

I agree to pay for the transport service in advance and I enclose the sum of £ _____ in respect of payment for the Spring Term 2012 School Minibus Transport Service. (Cheques should be made payable to *West Hill School Trust Ltd*) I understand that credit will be given if for any reason the school cancels the bus.

Signed

