



Catering Assistant

Contract: Permanent

Start date: as soon as possible on completion of safe recruitment checks

Hours: Mon 10:00-15:00, Wed 10:00-15:00, and Fri 09:00-15:00 – 35 weeks per year term time only. Occasional weekend work and overtime will be required.

Salary range: Competitive and depending on experience

We are an independent school set in beautiful grounds and are keen to appoint a Catering Assistant to join our busy in-house Catering Team. The successful candidate will have good communication skills and empathy for young people. You will have a positive 'can do' attitude and be reliable, flexible and hardworking.

Within your Catering Assistant role you would be expected to;

- To prepare, pack (where required) and serve foods to meet specifications as defined, including meal requirements of the customer and any occasional special, emergency and function catering.
- To undertake cooking as required by the Catering Manager
- To understand and work within guidelines regarding current health, safety and hygiene regulations, and the school's Health and Safety Policy.
- To assist with general washing up, clearing away and cleaning duties as required
- To operate all heavy equipment according to guidelines.
- To assist in the dining area in order to ensure that the service is delivered to the standard required including lifting tables and chairs and responding to 'one off' situations sometimes at short notice.

Benefits of the role;

- Access to a wide range of programs to train and develop you.
- Workplace Pension

Requirements for this role;

- Desirable however not essential as training will be provided: previous experience in the catering environment.

Safeguarding statement:

West Hill Park School is committed to safeguarding and promoting the welfare of all our children. All staff are trained in child protection and work within the staff code of conduct and whistle blowing policies. All candidates for posts will be asked to provide suitable references, undergo an enhanced DBS check and will be asked, at interview, questions about safeguarding children. The school may contact any of your previous employers. The information asked for is required under Child Protection regulations and failure to complete the form fully may hold up or jeopardise your application. For further information please see the accompanying notes.